



# eLearning Quick Start Guide

## GETTING STARTED

- Go to <https://eedelearning.inquisiq.com/Default.aspx>
- Enter your username (always your email address) and password in the SIGN IN box.

**SIGN IN**

Username

Password (case-sensitive):

[I forgot my password.](#)  
[To create an account, register here.](#)

## REQUEST NEW ACCOUNT

- Only request a new account if you have not had one in the past. This will ensure your previous course completions and certificates are in one account.
- Go to <https://eedelearning.inquisiq.com/Register.aspx> or select the link below the username and password boxes- “To create an account, register here.”

## PASSWORD RESET

- Select the “I forgot my password” link below the username and password boxes. You will receive an email with a temporary password. Please check your spam or junk box. Call or email us if you need assistance with your password.

## CONTACT US

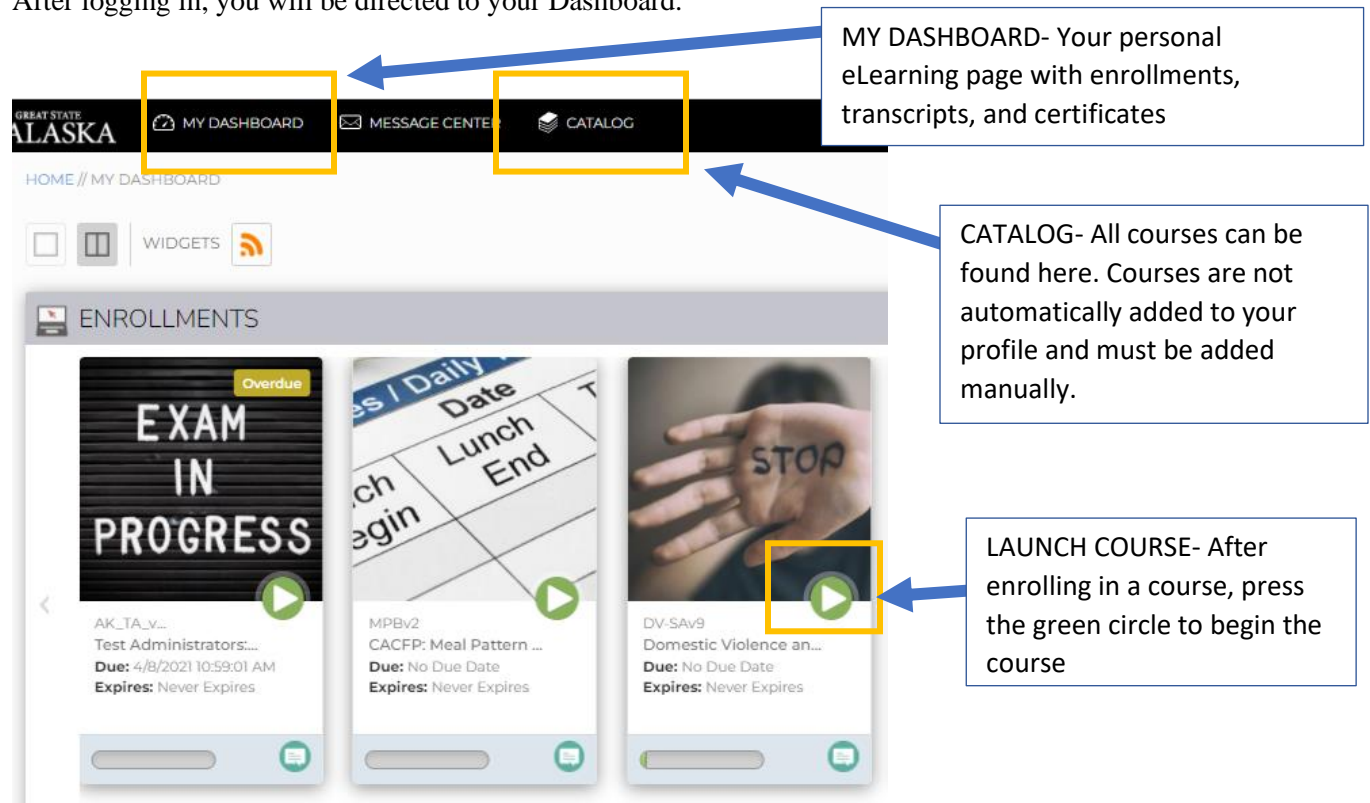
- Phone: (907) 465-8677
- Email: [eLearning@alaska.gov](mailto:eLearning@alaska.gov)

## RESOURCES

- Check the eLearning login page for information on new courses, CEUs and important announcements.
- [Mandatory Trainings Required for a Teaching Certificates](#)
- [Required School District Staff Trainings](#)

## NAVIGATING THE SYSTEM

After logging in, you will be directed to your Dashboard.

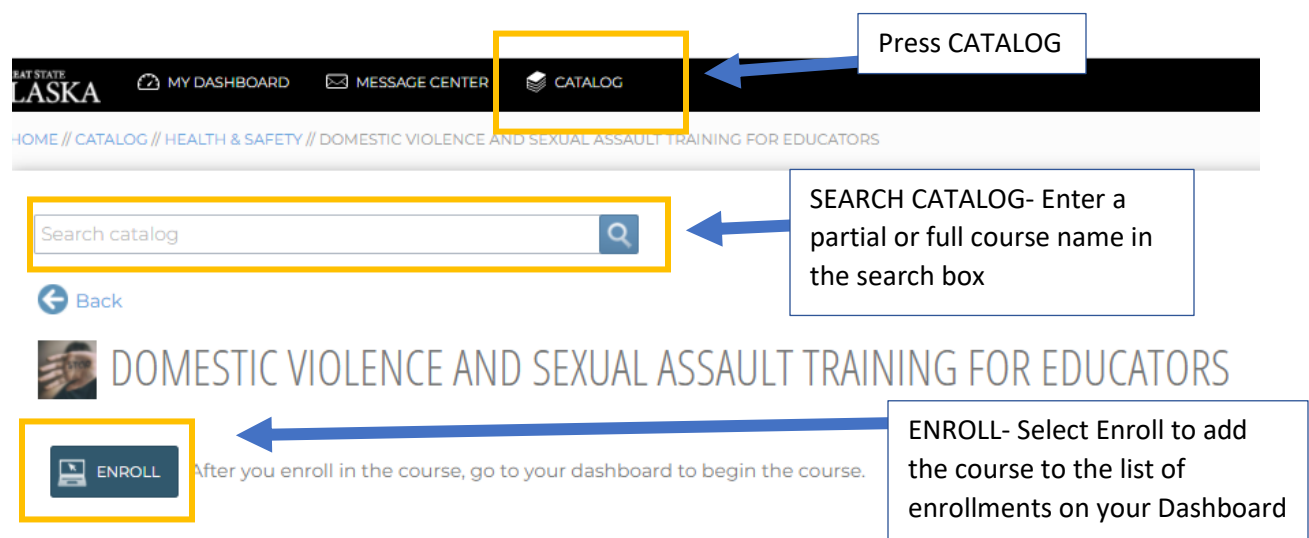


**MY DASHBOARD**- Your personal eLearning page with enrollments, transcripts, and certificates

**CATALOG**- All courses can be found here. Courses are not automatically added to your profile and must be added manually.

**LAUNCH COURSE**- After enrolling in a course, press the green circle to begin the course

## CATALOG AND COURSE ENROLLMENTS



**Press CATALOG**

**SEARCH CATALOG**- Enter a partial or full course name in the search box

**ENROLL**- Select Enroll to add the course to the list of enrollments on your Dashboard

After you enroll in the course, go to your dashboard to begin the course.

## NAVIGATING THROUGH THE COURSE

DOMESTIC VIOLENCE AND SEXUAL ASSAULT TRAINING FOR EDUCATORS

Notes tab: course narration  
Menu tab: slide titles

State of Alaska Domestic Violence and Sexual Assault Training for Educators

Press the X to save progress and close course

Replay slide

Move forward to the next slide

Sound Play

NEXT >

## PRINTING CERTIFICATES OF COMPLETION

After completing a course, certificates can be found on your Dashboard under Certificates.

CERTIFICATES

Certificate	Credits	Award Date	Expires	Save as PDF	Print	View
Alaska Child and Adult Care Food Program - Administration Basics	2.75	12/8/2021				
Alaska Child and Adult Care Food Program - Family Style Dining	1.25	12/8/2021				
Part B: Suicide Prevention	1.5	11/18/2020				

SAVE AS PDF

PRINT

VIEW